



## 2021 GROWER INFORMATION SHEET FOR NIS DELIVERIES TO DRUMMOND DRIVE, GYMPIE SITE

This information is important for the health and safety of all staff, suppliers and contractors using the SGM NIS Receivals area. These guidelines are vital in upholding our food health and safety standards and to ensure the smooth running of the Receivals area for the benefit of all involved.

- NIS receivals will officially open for the season on **1 March 2021**
- **OPENING HOURS** are **7am to 3pm Monday – Friday**
  - Please contact us if you need to deliver outside these hours
- **BOOKINGS** should be made 5-7 days in advance to guarantee a time slot but we will always endeavour to fit you in if we can, please call to check if we have available timeslots OR cancellations
  - Please advise ASAP if you cannot make your booking or are running late, bookings can be rolled and need not be cancelled
  - Unannounced deliveries may not be accepted
- **ENTRY** via gate on Rafter Road
- **STOP** at the sliding gate at your booked time
- **REPORT TO RECEIVALS OFFICE** to **SIGN IN.**
- **WAYBILL DOCUMENTS** must accompany each delivery and all deliveries are subject to SGM's Terms and Conditions of NIS Supply.
- **PERSONAL PROTECTIVE EQUIPMENT** must be worn onsite at all times including hi-vis vest and covered footwear.
- **YOUR SAFETY** is important to us so **all suppliers delivering on site will receive a FREE Hi-Vis vest**, see Rob or Megan to pick up your vest
- All Children are to remain in vehicles at all times when on site
- **NO PETS** to be brought on site
- Please observe speed limit and **EXIT** via gate onto Drummond Drive (gate opens automatically on approach of vehicle)
- **COVID-19** Please practice social distancing and good hygiene to prevent spread of infection in the community. Please don't enter site if you are unwell, have been in a Hot Spot or been in contact with a COVID positive case in the past 14 days



### **Booking requests can be made by contacting NIS Manager Rob Albouze**

Rob Albouze                      0427 646 939                      rob.albouze@suncoastgold.com.au

### **OR your Grower Services representative**

Megan Boote                      0484 099 462                      megan.boote@suncoastgold.com.au  
Paul Hibbert                      0419 209 466                      paul.hibbert@suncoastgold.com.au

From all of the team at SGM, thank you for your continued support, and we look forward to seeing you throughout 2021.



## NIS CONSIGNMENT CHECKLIST



### MAKE A BOOKING

- ✓ Contact NIS Manager Rob Albouze on 0427 646 939 or email [rob.albouze@suncoastgold.com.au](mailto:rob.albouze@suncoastgold.com.au)
- ✓ Please arrive at your booked time, if you can not arrive on time please let us know ASAP



### DELIVERY VESSEL/VEHICLE IS CLEAN PRIOR TO LOADING NIS

- ✓ Bins, skips, trucks and trailers should be cleaned and free from contaminants



### A WAYBILL DOCUMENT ACCOMPANIES THE CONSIGNMENT AND HAS BEEN COMPLETED CORRECTLY

- ✓ Your name, Supplier Code and farm details are clear and match the details in your 2021 Supplier Agreement
- ✓ Transport contractor / driver has signed
- ✓ Advise low quality product so we can segregate if necessary
- ✓ Details of products applied (eg sprays) since the last harvest round
- ✓ No outstanding withholding periods (WHPs)



### CONSIGNMENT OF NIS IS WITHIN THE ALLOWABLE SPECS

- ✓ **Inspect** consignment prior to dispatch
- ✓ If your consignment fails to meet minimum specs, it may be rejected
- ✓ **Minimum** 18% Premium Kernel
- ✓ **Maximum** 6 % Reject Kernel
- ✓ At least 500 kg per consignment \*some exclusions apply
- ✓ **NO** black nut or live insects - these can contaminate entire batches of NIS
- ✓ **NO** foreign objects or contaminants including rocks, sticks, glass, plastic or metal fragments or other objects
- ✓ If you are unsure of the allowable specs, please speak to us BEFORE you deliver
- ✓ **Check** T and Cs of supply for full details



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